



**HSS Bioskills Education Laboratory
Usage Request Form**

Date of Request:

Name of Person Requesting BSEL/CAS:

Target Audience:

Number of Attendees:

Name(s) of Attendees:

Name of Sponsoring Group or Company:

Desired Lab Date(s):

Desired Start Time:

Length of Session:

Lab Budget/Invoice Attached: Yes No

Location of Session:

- Bioskills Education Lab (BSEL)
- Computer Assisted Lab (CAS)

Type of Session (check all that apply)*

Education

- Medical Education (resident/fellow/PA training)
- Professional Education
- HSS sponsored (i.e. CME Program)
- Industry Sponsored
- HSS/Industry sponsored

Research

- Resident/Fellow
- HSS Sponsored
- Industry Sponsored

Product Development

- HSS Sponsored
- Industry Sponsored

** All industry-sponsored sessions require an HSS attending to monitor lab session*



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Criteria for Sessions* **:

- Medical Education (resident/fellow/PA training)
- Product Development

**Industry-sponsored sessions require an HSS attending to facilitate/monitor lab session.*

***If residents and fellows are invited, HSS attending must be present.*

Session Objectives:

Supplies and Equipment (fees apply):

- _____ Sawbones
- _____ Arthroscopic equipment
- _____ Small Fragmentation Set
- _____ Large Fragmentation Set
- _____ Universal Reaming Set
- _____ Wire Instrumentation Set
- _____ C-Arm (fees may apply)
- _____ Other
- _____ Cadaverous Specimen (please specify)

Computer and Audio-Visual Needs (check all that apply):

- Live transmission of cadaveric to the conference center
- High definition arthroscopic imaging, video, and still photographs
- Lab session video recording



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Please specify other requests not listed:

Approved (by TBD) Approved with revisions (by TBD)

Approved/HSS Service Chief or Department Head (*signature required for all external BSEL/CAS sessions)

Sessions require approval or authorization of HSS Service Chief/ Department Head. Requests are scheduled based on availability and must be submitted at least 30 days prior to date of session. Sessions requiring usage of a C-arm and/or additional resources are fee based and are subject to availability. All fees must be paid in full at least 14 days prior to scheduled date.

Return completed form to:

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